

CONSTITUTION of THE INTERFRATERNITY COUNCIL
UNIVERSITY OF LOUISIANA at LAFAYETTE
Revised 11/ 2009

PREAMBLE

Realizing that to promote the best interest of the University of Louisiana at Lafayette and Interfraternity relations in general, and to inspire higher idealism and tolerance of mind and spirit, cooperation must be fundamental to all fraternity life, and a fraternal influence should be present in all university activities, we, the members of this council, do hereby ordain and establish this constitution.

ARTICLE I
NAME

SECTION 1: This organization shall be known as the Interfraternity Council (IFC) of the University of Louisiana at Lafayette.

ARTICLE II
PURPOSE

SECTION 1: To coordinate the National Interfraternity Conference (NIC) fraternities of UL Lafayette in order to make them as effective as possible.

SECTION 2: To support the positive development of individual fraternity members and their chapters.

SECTION 3: To serve as the representative of NIC fraternities to University administration.

SECTION 4: To provide a medium for exchange of ideas and information between the various NIC fraternities.

SECTION 5: To provide such services as may be deemed necessary to the fraternity.

ARTICLE III
MEMBERSHIP

SECTION 1: Any social fraternity chapter or colony affiliated with a national/international fraternity which maintains membership in the North American Interfraternity Conference (NIC), and is recognized as a social fraternity by University of Louisiana at Lafayette must hold membership in the IFC.

SECTION 2: Any fraternity chapter that drops below a membership of 10 initiated members shall be evaluated by the Executive Council (EC).

SECTION 3: To maintain regular membership in the IFC, a chapter must fulfill the following requirements:

1. *Dues*- pay IFC dues as specified in the By-Laws
2. *Meeting Attendance*- earn a record of satisfactory attendance at meetings of the IFC
3. *Membership*- give proof of a minimum of 10 initiated members; grade roster should be provided
4. *Scholarship*- each chapter must maintain at least a 2.2 G.P.A. which shall include the new member class G.P.A., the active chapter G.P.A., and not be on academic probation
5. *Chapter Advisors*- chapters should have an interested active advisor; each chapter must have a faculty advisor (i.e. an employee of UL Lafayette and approved by the IFC advisor)
6. *Public Service*- chapters must contribute significantly to the campus and community in the area of public service and participate in at least one service project per year

SECTION 4: New Members Requirements

1. Fraternities can only invite students to join who meet the following criteria: minimum G.P.A. above or equal to a 2.2 G.P.A. (would be according to latest performance whether high school or college), registered for a minimum of nine (9) credit hours, and is a matriculating University of Louisiana at Lafayette student.
2. The New Member period will only last for eight (8) weeks, beginning date will be determined by the Office of Greek Affairs.

SECTION 5: IFC chapters and members who violate the Student Code of Conduct, Alcohol and Drug Policy, and Anti Hazing Policy are subject to disciplinary actions.

ARTICLE IV MEETINGS

SECTION 1: A regular meeting of the IFC shall be held every week beginning with the regular Monday meeting. No meetings shall be held during "Dead Week" periods of final examination, periods of official University vacations, or summer sessions.

SECTION 2: The IFC shall be composed of two official delegates one being the President of said fraternity and the other to be appointed by the fraternity. IFC Executive Council cannot be counted as a delegate.

SECTION 3: An official delegate who is unexcused from any regular or special meeting of the IFC shall be fined \$25, which will be added to the bill of the fraternity who he represents.

SECTION 4: Special meetings may be called by the IFC president or by a written request of the majority of the council. Special meetings must consist of a quorum and follow all the rules and procedures of regular meetings.

SECTION 5: The IFC president may request particular fraternity officers or delegates in attendance at certain council meetings. Failure to comply, without submitting an excuse within 48 hours of notification shall constitute a \$25 fine.

SECTION 6: A quorum shall consist of the majority of the chapters empowered to vote under this constitution.

SECTION 7: Each fraternity shall have one vote.

SECTION 8: No proxy votes will be accepted for any question.

SECTION 9: Order of Business

1. Call to order
2. Roll call
3. Reading and acceptance of minutes
4. Officer reports
5. Old business
6. New business
7. Advisors reports
8. Voluntary remarks
9. Adjournment

SECTION 10: Robert's Rules of Order Revised shall govern in cases not governed by the IFC Constitution and By-Laws.

ARTICLE V OFFICER ELECTIONS

SECTION 1: The IFC shall hold nominations for president, vice-president of recruitment, secretary, and treasurer at the second to last meeting of the semester.

SECTION 2: The council shall hold elections at the next to last meeting of the fall semester.

SECTION 3: IFC President must have served as their chapter's representative for at least one semester.

SECTION 4: The IFC President may not serve as president of their perspective chapter or SGA President.

SECTION 5: All IFC officer candidates must have a minimum cumulative GPA of 2.2.

SECTION 6: Runoffs- elections will be done by a secret ballot; simple majority vote will determine the winner. If no candidate receives a simple majority on the first ballot, runoffs shall be held immediately between the two majority candidates on the second ballot.

SECTION 7: Vacancies in any office shall be filled at the first meeting of the IFC following the declaration of the vacancy. The newly elected officer shall assume the office immediately and will serve the remainder of the term of the vacated office.

ARTICLE VI IFC APPOINTMENTS

SECTION 1: All non-elected positions shall be appointed by the IFC President after interviews for such positions have been filled. These positions include IFC Vice President of Communication, Committee Chairmen, and Committee Members.

SECTION 2: The IFC President, at his discretion, may replace any appointed position.

ARTICLE VII IFC OFFICERS

SECTION 1: The officers of the IFC shall be the President, Vice-President of Recruitment, Vice President of Communication, Secretary, and Treasurer. These positions will compose the IFC Executive Council.

SECTION 2: The Executive Council shall not have the right to vote unless in the event of a tie, then the presiding officer will cast the deciding vote.

SECTION 3: Any officer missing two consecutive meetings in semester or a total of four meetings in a year will have his office declared vacant unless legitimate reasons are presented and approved by the IFC.

SECTION 4: All members of the Executive Council must attend the Southeastern Interfraternity Conference

ARTICLE VIII DUTIES OF IFC OFFICERS

SECTION 1: President

- A. To preside over all regular, special, and Executive Council meetings and to perform all duties customary to the office of President
- B. To call special meetings where and when needed as is specified by the guidelines set earlier in this constitution
- C. To serve as an ex-officio member of all committees
- D. To serve as an official representative of the IFC on such committees of the University and to other special agencies and meetings of which the IFC is a part
- E. To serve as the general supervisory officer and see that all projects and activities of their organization are efficiently carried out
- F. The President shall vote only in the event of a tie

- G. The President shall enforce all rules and regulations set forth in the IFC Constitution and By-Laws.

SECTION 2: Vice-President of Recruitment

- A. Shall be in charge of coordinating Recruitment for the Fall & Spring
- B. To assume all duties and responsibilities of the President in the event of his absence or his inability to act.
- C. To be directly responsible for the efficient and effective operation of all committees and serve as ex-officio member of these committees.
- D. To perform such executive functions as may be delegated to him by the IFC President.
- E. Shall enforce all rules and regulations set forth in the IFC Constitution and By-Laws.

SECTION 3: Vice-President of Communication

- A. To serve as liaison to all agencies which publish campus news and information
- B. To serve as liaison between the Office of Recreational Sports and the Office of Greek Affairs
- C. To provide yearly programming for the IFC and Executive Council
- D. To be directly responsible for the efficient and effective operation of all committees and serve as ex-officio member of these committees
- E. To perform such executive functions as may be delegated to him by the IFC President
- F. Shall enforce all rules and regulations set forth in the IFC Constitution and By-Laws.

SECTION 4: Secretary

- A. Keep and record accurately all minutes of IFC meetings and distribute copies of said minutes promptly to all member fraternities and present them at the weekly meetings
- B. Keep an accurate and complete roll of all official delegates and take the roll at each IFC meeting
- C. Keep all records of all laws and amendments thereto
- D. Be responsible for all general files of the council. Keep all archives and records of the council
- E. Notify fraternities and/or members of sanction imposed upon them by the IFC
- F. Keep copies of each chapter current roles on files
- G. Notify all IFC members of meetings and functions
- H. Shall act as a parliamentarian of the IFC regarding question of procedure using the latest edition of Robert's Rules of Order Revised
- I. Shall enforce all rules and regulations set forth in the IFC Constitution and By-Laws.

SECTION 5: Treasurer

- A. Handle all financial matters of the IFC
- B. Make a monthly financial report of the IFC
- C. Submit a proposed budget to the IFC not later than the second meeting of each semester
- D. Audit the IFC's books in the second month of each semester with a report due the first week of the following month
- E. Be responsible for the collection of fines and dues to the member fraternities as they become due
- F. Allocate moneys according to the adopted budget
- G. Notify council members of delinquent bills
- H. Shall enforce all rules and regulations set forth in the IFC Constitution and By-Laws

SECTION 6: All officers shall be well versed on the IFC Constitution and By-Laws and have a working knowledge of Robert's Rules of Order Revised.

ARTICLE IX FRATERNITY CONDUCT

SECTION 1: Fraternities will uphold the highest ideals and traditions of our society

SECTION 2: Fraternities will uphold Code of Student Conduct

SECTION 3: Members not adhering to these standards can be called for review

SECTION 4: Activities that result in undue physical stress or any subtle or covert technique that will impair, make captive, or destroy an individual's freedom of thought will not be tolerated

SECTION 5: This organization will adhere to all policies and regulations of the University of Louisiana at Lafayette and the Board of Trustees of State Colleges and Universities

SECTION 6: All fund raising activities shall be carried out in accordance with the rules and policies of the office of Student Affairs and the UL Lafayette Union

SECTION 7: There will be no little sister or auxiliary groups to be affiliated with any member group of the Inter-Fraternity Council

ARTICLE X AMENDMENTS

SECTION 1: This constitution may be amended at regular meeting of the IFC by a $\frac{3}{4}$ vote of the delegates represented in the IFC provided the proposed amendment is presented in writing

SECTION 2: A By-Law shall be defined as any bill specifically designed in its body as a policy and adopted by not less than $\frac{2}{3}$ total membership of the IFC

BY LAWS OF THE INTERFRATERNITY COUNCIL
UNIVERSITY OF LOUISIANA at LAFAYETTE
Revised 11/2009

I. CHAPTER RESPONSIBILITIES

- A. Any member fraternity which is delinquent in the submission of requested information will be fined \$5.00 per day the information is late.
- B. All chapters must file updated copies of fraternity constitutions, and Risk Management policies yearly with the Office of Greek Affairs. Chapters must file New Member programs each semester with the Office of Greek Affairs.

II. COMMITTEES

- A. The Vice President of Communication will oversee all committees and appoint the chairman for each committee.
- B. The committee chairman with the consent of the Executive Council may fine any committee member for an unexcused absence from a committee meeting. This fine is not to exceed \$25.00.
- C. Committees are responsible to the Vice President of Communications for their organizations, operation, and productivity of the committee in their charge.
- D. All committees must submit a written report to Vice President of Communication before each weekly meeting.

III. DUTIES AND RESPONSIBILITIES OF STANDING COMMITTEES

A. RECRUITMENT COMMITTEE

- 1. To plan and coordinate the IFC recruitment program.
- 2. To see that all IFC recruitment regulations are followed.
- 3. To present the recruitment rules and agenda to council by the 2nd meeting of the semester prior to recruitment.
- 4. To keep accurate files on all potential new members assembled by the recruitment committee.
- 5. See that all material needed for the recruitment program is in supply.
- 6. See that all members of the IFC are kept informed regarding all recruitment Rules and changes.
- 7. Work with IFC Public Relations chairman to publicize IFC recruitment.

B. SCHOLARSHIP COMMITTEE

- 1. To promote academic excellence within the Greek system.
- 2. Accumulate and record chapters' GPA each semester.
- 3. Keep records of all fraternity members' rank and status.
- 4. Administer IFC scholarship awards.

5. Forward names of scholarship award recipients to Public Relations chairman for publication.

C. PUBLIC RELATIONS

1. Act as liaison between campus news agencies and all IFC fraternities.
2. Assist and aid chapters, colonies, and IFC chairman in positive Public relations programs.
3. Rebut any negative public relations about NIC fraternities of IFC when necessary.

IV. IFC FINANCES

- A. Notification of payment of IFC dues to be determined by the Office of Greek Affairs each semester.

Dues per semester are determined as follows:

Basic IFC Membership	\$100/semester
Actives	\$5/semester

B. Budgets

1. Any allocation of IFC funds which exceeds \$100 for any purpose must be approved by a majority vote of the IFC.
2. The IFC treasurer shall not allocate any funds above the amount approved by IFC.

- C. The Greek Advisor must countersign all checks.

V. MEMBERSHIP ROLES

- A. All member fraternities and colonies shall submit accurate roles, including student CLID. The roster due date to be determined by the Office of Greek Affairs each semester
- B. Fraternities are required to notify the IFC secretary and the Dean's office of any changes concerning members' status within the fraternity or the addition of any new members or transfers, etc. This must be reported within thirty days from the date the classification of a member changes.

VI. HOUSING POLICY

- A. All fraternities will be subject to the housing guidelines set forth by the University of Louisiana at Lafayette.
- B. All houses must project a general appearance such that they do not demean the university's Greek system as a whole.
- C. Any repairs to a given house must be done in a timely manner.
- D. General up keep of fraternity row including parking lot will be done by a given fraternity on a monthly rotating basis during the fall and spring semesters.